



International Accommodation and Welfare Policy

PURPOSE OF THE POLICY

The purpose of this policy is to outline Rockhampton Girls Grammar School's approval for the Accommodation and Welfare of international students.

POLICY

Rockhampton Girls Grammar School approves the following accommodation options for international students:

1. The student will live with a parent or relative as permitted by the Department of Immigration.

In this case:

- The School does **not** provide a welfare letter (CAAW) via PRISMS. The student's family completes Form 157N and provides proof of relationship to Department of Immigration at the time of the visa application for approval of these arrangements. The Department of Immigration must also approve any further change of welfare arrangements.
- If the adult responsible for the welfare, accommodation and other support arrangements for a student under 18 years holds a [Guardian visa \(subclass 580\)](#), all obligations and conditions of this visa must be met, including:
 - not leaving Australia without the nominating student unless the School has first approved alternative welfare and accommodation arrangements for the student for the adult's period of absence, and
 - advising the Department of Immigration of any change of address, passport or other changes of circumstances

2. The student will live in School approved accommodation and the School will generate the welfare letter (CAAW) via PRISMS to accompany the student's Confirmation of Enrolment (CoE)

In this case:

- Any accommodation, welfare and other support arrangements for the student must be approved by the School, including arrangements provided by third parties
- Any changes to approved arrangements must also be approved by the School. This includes any requests by students under 18 years of age to attend "Schoolies Week" on completion of Year 12
- If a student for whom the School has issued a CAAW refuses to maintain approved arrangements, the School will report this to the Department of Immigration and advise the student to contact the Department of Immigration to ensure visa implications are understood. (See Department of Immigration office addresses at: <http://www.border.gov.au/about/contact/offices-locations/australia>)

School approved accommodation options for full fee paying 571 visa subclass international students under 18 years of age include:

- School Boarding House – Year 6 to 12 only (from 11 years of age)

3. For School vacation periods, the following accommodation options are available to full fee paying 571 visa subclass international students under 18 years of age for whom the School has issued a CAAW:
 - Student returns home to parents
 - Student may spend vacation with relatives or a friend's family if all requirements are met in order to attain school approval
 - Student may attend a supervised excursion, camp, etc., if all requirements are met in order to attain school approval
4. Accommodation options for full fee paying 571 visa subclass international students 18 years and older include:
 - School Boarding House
 - Private accommodation arrangements
5. For School vacation periods, the following accommodation options are available to full fee paying 571 visa subclass international students 18 years or older:
 - Student returns home to parents
 - Student may spend vacation with friend's family or relatives, provided details are given
 - Student may attend a supervised excursion, camp, etc., provided details are given
 - Student may travel unaccompanied during vacation periods, provided details are given

All students are required to notify the School of a change of address while enrolled in the course, and students who live in School approved accommodation must not change agreed arrangements without prior approval of the School

POLICY RELEASE DETAILS

Date of Policy	Updated August 2016
Approved by	Board August 2016
Review Date	As required by International Education
Access	Public Availability – RGGS Website

RELATED POLICIES AND DOCUMENTS

RGGS Code of Behaviour Policy
RGGS International Parent Student Handbook
RGGS International Complaints and Appeals Policy