

Compliance Checklist

Rockhampton Girls Grammar School Annual Report 2014

Summary of requirement	Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister 	ARRs – section 8 Appendix A Pg 44
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 10.1 Pg 2 Pg 42-43
	<ul style="list-style-type: none"> Public availability 	ARRs – section 10.2 Pg 2
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 10.3 Pg 2
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4 Pg 2
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 10.5 Pg 2
	General information	<ul style="list-style-type: none"> Introductory Information
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 11.2 Pg 3-4,7 & 38
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 11.3 Pg 7-15, 39-40
	<ul style="list-style-type: none"> Machinery of government changes 	ARRs – section 11.4 N/A
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 12.1 Pg 2
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 12.2 N/A
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 12.3 Pg 9-15
	<ul style="list-style-type: none"> Agency service areas, and service standards 	ARRs – section 12.4 Pg 15-33
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 13.1 Pg 38-40
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 14.1 Pg 6
	<ul style="list-style-type: none"> Executive management 	ARRs – section 14.2 Pg 8-9
	<ul style="list-style-type: none"> Related entities 	ARRs – section 14.3 N/A
	<ul style="list-style-type: none"> Government bodies 	ARRs – section 14.4 Pg 7-8

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	<ul style="list-style-type: none"> Public Sector Ethics Act 1994 	<i>Public Sector Ethics Act 1994</i> (section 23 and Schedule) ARRs – section 14.5	Pg 3
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 15.1	Pg 8
	<ul style="list-style-type: none"> External scrutiny 	ARRs – section 15.2	FS-Pg 26-27
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 15.3	Pg 8
	<ul style="list-style-type: none"> Internal audit 	ARRs – section 15.4	Pg 38-39
	<ul style="list-style-type: none"> Public Sector Renewal 	ARRs – section 15.5	N/A
	<ul style="list-style-type: none"> Information systems and recordkeeping 	ARRs – section 15.6	Pg 38
Governance – human resources	<ul style="list-style-type: none"> Workforce planning, attraction and retention, and performance 	ARRs – section 16.1	Pg 37
	<ul style="list-style-type: none"> Early retirement, redundancy and retrenchment 	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	N/A
Open Data	<ul style="list-style-type: none"> Open Data 	ARRs – section 17	Pg 2
Financial statements	<ul style="list-style-type: none"> Certification of financial statements 	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	FS-Pg 26-27
	<ul style="list-style-type: none"> Independent Auditors Report 	FAA – section 62 FPMS – section 50 ARRs – section 18.2	FS-Pg 26-27
	<ul style="list-style-type: none"> Remuneration disclosures 	<i>Financial Reporting Requirements for Queensland Government Agencies</i> ARRs – section 18.3	FS-Pg 19-20

FAA *Financial Accountability Act 2009* FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*