



Rockhampton Girls Grammar School

Est 1892

Guidelines for use of Mobile Phones at Rockhampton Girls Grammar School

PROCEDURES

The school recognises that if used responsibly, mobile phones can provide an appropriate form of communication between students and their families. Their presence in the school can, however; have negative consequences including theft and loss. They can promote isolation, cyber bullying and inappropriate use of social media. After a review of the use of mobile phones, feedback from parents and to ensure that the girls focus is on the core business of learning and developing healthy friendships, the following procedure has been developed since 2017.

PRIMARY SCHOOL STUDENTS

Mobile phones should not be brought to school. Communication regarding illness, early pick up or emergent situations must be made through student services.

In the event your child requires a mobile phone it must be:

- A parent initiated request to the Deputy Principal
- Handed in at the front office upon arrival at school. The phone must be clearly labelled with the child's name
- Collected from the front office at the end of the day
- In emergent circumstances, used at the front office

MIDDLE SCHOOL STUDENTS

Due to an increased amount of unsupervised travel between home and school in the middle years, middle school day students are permitted to bring phones to school under the following circumstances:

- They are handed in to the front office under the same conditions as above
OR
- They are to be turned off and kept in the student's locker and they are not to be used during the day. They may be turned back on at 3:00 upon the completion of the day's program

Sports days, excursions and camps are treated as school days.

SENIOR STUDENTS

The school recognises that the Senior Phase of Learning is one of preparation for movement into adult work or learning. Senior students are permitted to carry mobile phones. These must be turned off during lessons, in study times, examinations or when stored in a locker.

BOARDING SCHOOL STUDENTS

Year 6-9 students must hand their phones into the supervisors before they leave to attend school.

Phones may be collected at 3:00pm or at the end of the day's instruction. They will be handed in at 8pm.

Students may only have one phone.

Phones are not to be taken to:

- Meals
- Study

Year 10-12 students may take their phones to school but will follow the expectations as laid out for the day school. They may leave them with the boarding supervisors.

RESPONSIBILITIES

Mobile phones are brought to and kept at school, and used entirely at the owner's risk. The school cannot accept any responsibility for the loss, theft, damage or health effects (potential or actual) resulting from mobile phone use. Students and parents should recognise that technology items are highly prized targets for theft. The school grounds are not secure.

PROCEDURE

Procedure to deal with violations of this policy:

- On the first instance, the student will be asked to take the phone to the office for collection at the end of the day
- On the second instance, the student will be asked to take the phone to the office for collection by the parent (day) or boarding head (boarder)
- On the third instance, permission to carry a phone will be withdrawn for the remainder of the term